



## **BMN SCORE INFORMATION AND REGISTRATION FORM**

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### **Benefits of Registering a Score with the RAD**

#### ***Legal Protection***

- Under the Copyright, Designs and Patents Act 1988 (UK), a choreographic work is protected only once fixed in a material form. A movement notation score provides a permanent, fixed record of the choreography.
- Registration with a specialist body helps establish date, authorship, and content, strengthening protection of ownership.
- The Royal Academy of Dance acts as the recognised registrar. Drawing on the expertise of Benesh International in BMN, and library systems for securely recording and safeguarding scores, it can provide independent evidence and expert interpretation in the event of a dispute.

#### ***Preservation***

- The Royal Academy of Dance library catalogues and preserves registered scores, keeping traceable records to ensure the work is permanently archived.

#### ***Controlled Access for Education and Research***

- Registered scores are made accessible for limited consultation, allowing researchers and members of the public to view the work and take notes.
- Controlled access increases visibility of the work of choreographers and notators, and supports teaching, research, and benefits the dance community.

**SECTION 1: INFORMATION TO ACCOMPANY SCORE**

**Information on the Work**

**Title:** \_\_\_\_\_

**Choreographer(s):** \_\_\_\_\_

**Original choreographic copyright owner(s):** \_\_\_\_\_ ©

**Current choreographic copyright owner(s):** \_\_\_\_\_ ©

(The current choreographic copyright holder is the individual or entity that presently owns the legal rights to the choreography. This may be through transfer, licensing, or inheritance).

**Production copyright owner(s):** \_\_\_\_\_ ©

**Taught by (full details):** \_\_\_\_\_

**Performed by (Company):** \_\_\_\_\_

**Date and place of first performance of this production/version:** \_\_\_\_\_

**Any further details on the work:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NB:** If this is a new production of an existing choreographic work, please complete the section below.

**Information on the original work**

**Originally performed by (Company):** \_\_\_\_\_

**Date and place of original performance:** \_\_\_\_\_

**Any further details of note:** \_\_\_\_\_

\_\_\_\_\_

**Information on the Music**

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**Title:**

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**Composer of music:**

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**Music score details:**

Wherever possible, a music score (preferably with cuts marked) should be sent with the score.

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**Audio recording:  
(commercial/private  
recording - full details)**

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**Information on this production/version**

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**Decor by:**

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**Costumes by:**

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**Lighting Designer:**

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**Videorecording:  
(Format, Company, Date &  
place recorded)**

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**Length of Work:**

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**Cast Numbers:**

Male Roles:

Female Roles:

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Non-Gendered Roles:

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**Information on the BMN score**

**Notated by:**

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**Date and place notated:**

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**Score owner:**

(The owner of the score is the person or the company who paid for the work to be notated, or an educational body whose course requirements include the notation of works by the students, or the choreologist when they are neither employed nor commissioned to notate the work).

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**BMN score details**

Type of score:  
(Tick as applicable).

[\\*See Guide to Terms on page 5 for further](#)

|                   |                          |                           |                          |
|-------------------|--------------------------|---------------------------|--------------------------|
| <b>Master</b>     | <input type="checkbox"/> | <b>Preliminary Master</b> | <input type="checkbox"/> |
| <b>Extract(s)</b> | <input type="checkbox"/> | <b>Working copy</b>       | <input type="checkbox"/> |
| <b>Draft</b>      | <input type="checkbox"/> | <b>Other</b>              | <input type="checkbox"/> |
| <b>Complete</b>   | <input type="checkbox"/> | <b>Unfinished</b>         | <input type="checkbox"/> |

Give details below:

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**Location of Master score (if Master is not being registered):**

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**Location of other copies:**

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Score Format:  
(Tick as many as  
applicable)

|                            |                          |   |                          |
|----------------------------|--------------------------|---|--------------------------|
| <b>Manuscript (Pencil)</b> | <input type="checkbox"/> | <b>Electronic score (BMN Editor)</b>      | <input type="checkbox"/> |
| <b>Photocopy</b>           | <input type="checkbox"/> | <b>Photocopy with revival annotations</b> | <input type="checkbox"/> |

[\\*See Guide to Terms on page 5 for further guidance.](#)

Any information that might be helpful either in the remounting of this work or for historical purposes should be included with this score (e.g. programmes, newspaper articles, photographs, costume or set designs). Please give details here:

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### Guide to terms:

#### **Complete**

The score includes all sections of the ballet.

#### **Unfinished**

The notator intended to finish the work but did not manage to do so.

#### **Extract(s)**

The score does not include all sections of the ballet.

#### **Master**

The complete score and/or score of reference for a production.

#### **Preliminary Master**

The score is as close as possible to a Master version but still requires some adjustments to become fully accurate and complete.

#### **Working**

A good score which will not be as neat as a Master. It might include small incomplete sections and various footnotes.

#### **Draft**

The score includes rough notes and partial information.

#### **Manuscript (pencil)**

The score is an original handwritten manuscript with pencil.

#### **Electronic**

The score is created using software such as the Benesh Notation Editor.

#### **Photocopy**

The score is a copy of the original pencil Master.

#### **Photocopy with revival annotations**

The score contains notes from previous reconstruction process(es).

**SECTION 2: APPLICATION FOR THE REGISTRATION OF A CHOREOGRAPHIC WORK IN  
BMN**

For Terms and Conditions of Registration please refer to Page 8.

The written permission of the copyright and score owner(s) must be obtained **before** a score can be accepted for registration.

**RIGHTSHOLDERS AGREEMENT**

We, the undersigned, agree to the Benesh Movement Notation score of the work below being registered at the Royal Academy of Dance.

**Title of the work:**

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**Choreography copyright owner**

**Name:**

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**Email:**

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**Alternative  
email:**

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**Signature**

**Date**

**Score owner**

**Position held:**

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**Name:**

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**Email:**

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**Signature**

**Date**

**Production Owner (if applicable)**

**Name:**

---

**Email:**

---

**Signature**

**Date**

**Notator**

**Name:**

\_\_\_\_\_  
**Address:**

\_\_\_\_\_  
**Email:**

I declare that the information given in this application is correct to the best of my knowledge and belief.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please include below any additional names, addresses and signatures of all further copyright owners with their particular rights specified.

## Terms and Conditions of Registration

### 1. Purpose of Registration

- Registration with the Royal Academy of Dance (RAD) provides a formal, dated record of a choreographic work, supporting its protection (under the Copyright, Designs and Patents Act 1988), preservation, and controlled access.
- The RAD acts as a recognised registrar and, with specialist input from Benesh International and established library procedures, can provide independent evidence and expert interpretation in the event of a dispute.

### 2. Access and Permitted Use

- Scores are held in the RAD Library's Registered Score Collection
- A digital and/or hard copy may also be made available for library users to view and take notes from.
- Up to 5% of a score (or a similarly identifiable portion) may be copied by a librarian, on request, subject to a signed declaration that it is for private study, research, or teaching and will not be reproduced or distributed.
- RAD staff may use scores without a declaration for purposes within the RAD's formal educational or academic programmes only.
- Any other use (including publication, performance, or distribution) requires prior written permission from the copyright holder(s).

### 3. Ownership

- Copyright remains with the creator(s) or rights holder(s).
- Registration does not transfer ownership.
- Requests to withdraw a score must be made in writing. The RAD will seek confirmation from all rightsholder(s) before proceeding.

### 4. Submission Requirements

- All forms must be fully completed and include all required signatures before a score can be registered.
- Incomplete submissions will not be processed.

### 5. Data Protection

- Personal data will be handled in accordance with applicable data protection legislation and used only for registration and administrative purposes.

### 6. Acceptance

- Submission of a score confirms acceptance of these Terms and Conditions.