

Royal Academy of Dance Australia
Faculty of Education

**Louise Mathenius Bursary
Terms and Conditions**

1. Policy Statement

- 1.1. The Royal Academy of Dance is committed to providing support to students who wish to develop their skills and knowledge by initiating study or to continue with existing study.
- 1.2. The limited bursaries that the Royal Academy of Dance Australia has available will allow targeted assistance to those most in need to ensure the widest participation of students to our programmes.

2. Definitions

- 2.1. This document is designed to serve as the overarching guidelines for the assessment and disbursement of funding to support students of the Faculty of Education at the Royal Academy of Dance.
- 2.2. A **Bursary** is to assist a student in financial difficulties specifically with their tuition fees.

3. Bursary Details

- 3.1. The assessment criteria for the Louise Mathenius Bursary are stated on the application form. The deadline for applications is 1 November each year.
- 3.2. The bursary is open to students enrolled on Year 1 of the Certificate of Dance Teaching (CDT) programme who reside in Victoria or Tasmania only.
- 3.3. The bursary will award a 50% reduction of total fees for Year 1 and Year 2 of the programme. The successful applicant will be invoiced the balance in Year 1 and in Year 2, as per the advertised dates.
- 3.4. Year 1 students who receive a bursary and do not go on to complete their studies in Year 2 will forfeit the remainder of the bursary.
- 3.5. Bursary monies will only be awarded once the successful applicant has been offered and accepted the place for this academic year. It will not be possible to defer this bursary.

4. Composition of the Bursary Funding Committee

- 4.1 The Bursary Funding Committee comprises the following members:

- 4.1.1 Designated Faculty of Education Senior Managers
- 4.1.2 Registrar and/or
- 4.1.3 National Director Australia

5. Procedures

- 5.1. Application forms and guidelines may be downloaded from the RAD website: <https://www.royalacademyofdance.org/en-au/about-the-rad/bursaries/>

They can also be requested by emailing: education@rad.org.au

- 5.2. You will be required to complete an application form and the following documents:

- 5.2.1. Personal Statement – which specifies: Your career aims or aspirations and how the programme you are studying will fulfil these. The reason why financial support is required.

- 5.3 Note: Incomplete applications will not be considered. The Application Form will be returned to you if you have not completed all relevant sections and have not attached photocopies of all the required documentation. The Bursary Funding committee will meet as demand requires.

- 5.4 All applications will be assessed by the Bursary Funding Committee. You may be invited to interview regarding your application.

- 5.5 Provided the application has been accurately completed, and the appropriate documentary evidence supplied, an assessment and decision should be made within four working weeks of submission. You will be informed of the decision in writing.

- 5.6 If you wish to complain about any decision regarding the award you must do so within four weeks of notification. Complaints must be in writing. An independent senior member of staff will consider the complaint and advise students of the outcome in writing.

- 5.7 No personal information regarding applicants will be provided to anyone who is not directly involved in the assessment procedure without the applicant's written consent. Confidential statistics on the application for funds will be compiled and maintained by the Registrar. The Faculty of Education will publish summaries of bursary awards and, with their content, names of recipients.