

Certificate in Dance Teaching (CDT)

Application Guidelines

If you require the application form in large print, please contact the Admissions Officer on faculty@rad.org.uk or by calling +44 (0)20 7326 8086.

Application Checklist:

Before sending your application, it is important that you check to make sure you have completed and enclosed the following:

- ☐ All sections of the Application Form
- ☐ Copies of Highest Academic and Dance Achievements
- ☐ Reference(s)
- ☐ Equality and Diversity Forms (optional)

Application for Guidance

Complete all sections as requested on the application form. Insert N/A if the section is not appropriate to your application. Below outlines more details on certain sections.

2. Your Contact Details

The information you provide here will be used in all communications. Please ensure that you provide accurate information, so that we can contact you easily and quickly. If your details change, please inform us. You **MUST** provide a personal email address as this will be the primary method of communication. Email accounts of family and friends should not be used.

3. Other Details

3.1 Applicants whose first language is not English

The CDT is delivered in nine languages and where possible in the first language of the teaching centre country, subject to there being viable numbers recruited to the programme in that country. If more than one language is spoken, the RAD retains the right to determine the language of delivery.

Please note that if the language of delivery is not your first language; it is your responsibility to ensure that you are able to read, write and speak proficiently in that language. If you are considering studying in English, and this is not your first language, please visit the International English Language Testing Systems (IELTS) website. Although the test is not required it is a good indicator of the standard of English required for the programme, students should achieve a score of 6.5 in the IELTS test, with no subset lower than a 6.0.

3.2: Additional Needs and Support

The Faculty of Education considers all applicants primarily on merit and academic potential. However, it is essential for us to know the nature of any reasonable adjustments in advance so that we may advise you on what adjustments and arrangement may be available.

If you have a disability or medical condition which may affect your ability to study the programme please let us know:

- The nature of your disability or medical condition and any implication this may have on your studies
- If your situation requires support in your studies
- Any individual arrangement you may require or that you have found helpful in the past.

If you have a disability or medical condition as stated above, you will be directed to our Student Support services and asked to supply **documented evidence** of this.

A formal assessment of your disability, medical condition or specific learning need by an appropriate professional is required before those needs can be incorporated into your education provision from the Faculty of Education.

This may have been done fairly recently before coming to the RAD, in which case all that is needed is to provide the Faculty of Education with a copy of the paperwork. The RAD may request you undertake further assessments in order to understand better your needs in relation to studying in higher education.

Delays in formally reporting your circumstances may result in there being insufficient time to put in any necessary reasonable adjustments for assessments. The Faculty of Education will make a realistic assessment and advise on those exceptional situations where the level of support cannot be met.

4. Education (Secondary Education, Further & Higher, Dance & Dance Teaching Qualifications

List the schools (dance and/or academic) you have attended since the age of 11 and relevant qualifications you have already achieved.

If you require more space, copy page 2 and continue on the copied sheet.

Please enclose evidence of your achieved qualifications, especially where they meet the programme entry requirements.

5. Qualifications currently being taken

List the schools (dance and/or academic) you currently attend, if appropriate.

List, as indicated, any qualifications that you are working towards or for which you have taken an examination, but do not yet know the result.

If you require more space, copy page 2 and continue on the copies sheet.

Please note that students are unable to study on the CDT programme whilst also being enrolled on another full-time programme, please indicate all end dates and modes of study for current qualifications.

6. Practical Teaching Placement

Please enter the details of the suggested school where you could undertake your practical teaching placement. Once on programme you will be asked to confirm these details.

7. Professional experience

Please provide details of any work that you have completed, especially in relation to dancing or teaching.

8. Personal Statement Questions

Use this section to provide any further information about yourself whilst responding to the set questions:

- Q1: What attracts you to the Certificate in Dance Teaching Programme?
- Q2: What are your career aspirations?
- Q3: What qualities do you think are important for a dance teacher and why?
- Q4: What resources have you accessed (e.g. film, books, articles, social media etc.) in relation to dance and dance teaching? What have you learned from these sources?
- Q5: What are your expectations of studying via distance learning? What do you think might be challenging about studying by distance and how might you approach this?

The maximum word limit is 600 words.

References

It is your responsibility to ensure that the reference form is completed by your chosen referee and returned to you so that you can submit it together with your application form. Your reference should be recent and be completed by someone who is in a position to comment on your suitability for the programme of study. This may require comment on both your academic ability and dance teaching potential. If you cannot find one referee in a position to do this, please copy the reference form and supply two references. Please ensure that your referee(s) signs and dates the reference forms. References cannot be from family or friends.

Returning your application form

For those applying for the UK cohort please return your application pack to Faculty of Education via faculty@rad.org.uk or by posting to Admissions Officer, Faculty of Education, Royal Academy of Dance 188 York Road, London, SW11 3JZ, UK.

For those outside the UK please return to the National Office in the country in which you wish to study. A list of contact details for our National Offices can be found at <https://www.royalacademyofdance.org/about-the-rad/contact-us/>

Application timeline

Please refer to the table below detailing the application and registration processes and related deadlines:

Deadline	Process
1 July	Submission of application requiring a concessionary video
1 August	Submission of all application packs
1 October	Acceptance of offered place on programme to the UK
1 November	Submission of satisfactory police check
1 December	Payment of first instalment of tuition fee

Late or incomplete applications cannot be accepted.