

# ROYAL ACADEMY OF DANCE

## **The role of the registered teacher in examinations**

Examination candidates may only be entered by

- (i) a teacher currently registered with the RAD, or
- (ii) the Principal or Administrator of a school registered with the RAD which employs or contracts a teacher registered with the RAD who is also listed on the entry form and has agreed to be so listed.

No examination entry can be accepted by the RAD unless at least one registered teacher is named on the entry form. Entry of candidates for examination is the prerogative of an RAD Registered Teacher. The teacher named on the entry form (or 'Teacher 1', where more than one teacher is listed) is assumed to have educational and artistic responsibility for that entry.

Option (ii) above is intended to address circumstances where the RAD teacher may not be the most suitable person to manage the administration of the entry; for example, a large mainstream or performing arts school which employs an RAD teacher; or a dance school where an RAD teacher is contracted to teach on a visiting basis. This not only eases the administration of that entry, benefiting all concerned, but also maximises employment opportunities for RAD teachers.

The key words here are 'employs or contracts'. We expect the teacher to have a clear and definable contractual relationship with that school. It is not acceptable for a teacher to put their name to the examination entry of a school where they have not taught or with which they have only a casual or ad-hoc relationship. This matter is addressed in the Code of Professional Practice for teachers registered with the RAD, which prohibits teachers from 'entering candidates on behalf of another teacher who is ineligible to enter candidates for RAD examinations in circumstances where this might reasonably be considered to have the effect of falsely conferring such eligibility on that teacher.'

As with all professional obligations, we rely on and trust our teachers to behave ethically and responsibly at all times. Any breach of the Code of Professional Practice is subject to disciplinary measures. Additionally, any breach of the examinations rules and regulations can invalidate an examination entry made under the terms of those rules and regulations.

*RAD Membership and Examinations departments*

*February 2015*